



2016-17 Consolidated Annual Performance Evaluation Report



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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The Consolidated Annual Performance and Evaluation Report (CAPER) provides information to the general public and the U. S. Department of Housing and Urban Development (HUD) about the performance of the HUD funding received by Davis County. The only funds the County received are the Community Development Block Grant funds. This CAPER reviews the CDBG funds used to accomplish the goals and objectives established in the County 2016-2020 Consolidated Plan and the 2016-2017 Annual Action Plan (Action Plan).

This report is for the first year of the five-year Consolidated Plan and covers the period July 1, 2016 through June 30, 2017.

The Davis County Clerk/Auditor Department administers the CDBG program and is also responsible for the preparation of the Consolidated Plan, Action Plan and CAPER that cover resources used by nonprofit agencies and participating municipalities to accomplish the goals and objectives of the Consolidated Plan.

The Davis County CDBG program includes twelve (12) participating municipalities: North Salt Lake, Woods Cross, Bountiful, West Bountiful, Centerville, Farmington, Kaysville, Syracuse, Clinton, Sunset, Fruit Heights and West Point. Not included because they are entitlement communities and receive their own CDBG funds are the cities of Layton and Clearfield. Also not included is the city of South Weber which declined to participate in the Davis County program. The population of the unincorporated County and the eleven participating municipalities is 201,816, based on 2017 estimates.

According to HUD data, the number of households at or below 80% of the Area Median Income (AMI) living within the County CDBG program area is 25,313 or 41.8% of the total household population.

The County received \$819,678 in HUD Community Development Block Grant funds and allocated 100% to projects and programs to benefit LMI residents of the County.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan Year 1	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
DH1.1	Affordable Housing	CDBG: \$200000	Housing for Homeless added	Household Housing Unit	10	4	40%	4	4	100%
DH2.1	Affordable Housing	CDBG: \$100,000	Direct Financial Assistance to Homebuyers	Households Assisted	150	17	11%	17	17	100.0%
DH3.1	Affordable Housing	CDBG: \$35,000	Homeowner Housing Rehabilitated	Household Housing Unit	100	17	17%	17	17	100%
DH3.2	Affordable Housing	CDBG: \$155,000	Homeowner Housing Rehabilitated	Household Housing Unit	120	23	19%	23	23	100%
SL1.1	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$122952	Public service activities for Low/Moderate Income Housing Benefit	Households Assisted	60,000	18,807	31%	18807	18807	100%
SL1.2	Homeless Non-Homeless Special Needs Non-Housing Community Development	CDBG: \$40164	Facade treatment/business building rehabilitation	Business	10	2	20.00%	2	2	100.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Davis County gave special consideration to applicants who demonstrated that their programs/projects would best address the County goals outlined in the ConPlan. Because some goals were not addressed by any applicants, we plan to solicit for more applications specific to such unmet goals in future solicitations.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG
White	46,245
Black or African American	757
Asian	1,004
American Indian or American Native	0
Native Hawaiian or Other Pacific Islander	806
Total	48,812
Hispanic	18,036
Not Hispanic	48,875

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Davis County's quarterly reports require all subgrantees to submit data on the demographics of those served. In future quarterly reports, we will include the American Indian category. There likely were many native americans served, however they likely fell into the "other" category, of wich 63 people were served that were placed in the "other" category regarding their racial composition.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	CDBG	819,678	164,392
HOME	HOME		
HOPWA	HOPWA		
ESG	ESG		
Other	Other		

Table 3 - Resources Made Available

Narrative

Davis County expects that most of the funds will be spent for this period, however, due to a freeze in funding we have not been able to draw down our funds at this time. We expect funds to be drawn down once funding is available again.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Countywide	91	91	
North Salt Lake City	9	9	
Sunset City			
West Point City			

Table 4 – Identify the geographic distribution and location of investments

Narrative

91% of the subgrantees providing services operate countywide; however, due to the nature of the services provided, a concentration of those receiving services may reside in lower income areas within the County such as Sunset, West Point, Clinton, and other cities with populations with lower incomes. Approximately 9% (\$70,000) of the funding is being targeted in North Salt Lake City for a home repair program. Davis County also funds a home repair program that operates countywide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

There are no matching requirements since Davis County only receives CDBG funding, however, many projects that receive CDBG funding also use other funding for the project.

Davis County was able to leverage its CDBG funds to accomplish its goals and objectives by partnering with service providers who use CDBG funds with other funds. Other funding sources are:

Family Connection Center and Davis Behavioral Health also received funds from the Balance of State Continuum of Care for transitional housing services to homeless persons. The Davis Community Housing Authority also received HUD housing funds for its many housing programs in the County. In addition, the County allocated Social Services Block Grant funds to Family Connection Center, Bountiful Community Food Pantry, Davis Behavioral Health and Safe Harbor, among others, to provide services to County residents who are also beneficiaries of CDBG programs.

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless	5360	5360
Number of Non-Homeless	15000	15000
Number of Special-Needs	50	50
Total	20410	20410

Table 5 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	17	17
Number of households supported through The Production of New Units	0	0
Number of households supported through Rehab of Existing Units	40	40
Number of households supported through Acquisition of Existing Units	4	4
Total	61	61

Table 6 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Because this is an Amended CAPER, all goals match the outcomes that were achieved.

Discuss how these outcomes will impact future annual action plans.

Davis County will adjust our goals based upon this years performance and will also solicit more applications for services that we are underperforming on currently.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County used 2016-17 CDBG funds to support Family Connection Center with homeless prevention activities, Bountiful Community Food Pantry with homeless prevention activities, Safe Harbor with shelter services to homeless women coming out of domestic violence situations, Davis Behavioral Health with development of transitional housing, and the Road Home with operational support for the shelter. Davis Behavioral Health also used funds provided under the Balance of State Continuum of Care for homeless programs. In addition, the County hosts and supports the Davis Local Homeless Coordinating Council which meets monthly to coordinate and plan for activities to assist homeless persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following subgrantees were contracted to provide the following services to address the needs of the homeless population:

Bountiful Community Food Pantry: food, employment, transportation, dental, and housing services will be provided.

Safe Harbor: emergency shelter and transitional housing services

Family Connection Center: motel voucher and alternate housing services

The Road Home: shelter services

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The County supported homeless prevention programs provided through two local food banks, the Bountiful Community Food Pantry and Family Connection Center. Through these organizations, individuals have access to job skills training, resume building, internet, and computer training, in addition to the food bank.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Davis County (through subgrantees) provides home repair programs and food assistance to ease the financial burden of those who may be at risk of homelessness

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

Davis County supported the Davis Community Housing Authority and North Salt Lake City in 2016-17 with CDBG funds for its downpayment assistance program and emergency home repair program. DCHA offers a self-sufficiency program to its residents to help them to save for downpayment and closing costs.

DCHA administers the Section 8 Housing Choice Voucher Program , the Public Housing Program, Section 8 Substantial Rehabilitation Program and the Moderate Rehabilitation Program. It also operates several apartment complexes and single-family dwellings in the County.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

The County supports mixed-use and mixed-income housing development to provide decent, safe and affordable housing for all County residents. As stated above, the extremely high cost of housing in Davis County has created a barrier to the development of new affordable housing units.

By providing funds for the downpayment assistance program of the Housing Authority, the County supports the goal to make home ownership a reality for immigrants, minorities and women. CDBG funds provided by the County to the Housing Authority as well as North Salt Lake City offer emergency home repair grants to qualified, low-income residents so they can continue to maintain their homes as safe and decent housing.

Actions taken to provide assistance to troubled PHAs

There are no public housing authorities in Davis County that are classified as troubled.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Davis County undertook the following activities to reduce some of the barriers facing the development of affordable housing:

- Provided downpayment assistance to the Davis Community Housing Authority for 7 households to live in eligible areas of the County.
- Working with local Grantees to develop an Analysis of Impediments for the County
- Proclaimed April as Fair Housing Month and encouraged residents and housing providers to follow the law.
- Trained CDBG subgrantees in the requirements of fair housing choice.
- Solicited CDBG applications from housing providers who have not applied for Davis CDBG funds.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

Davis County uses CDBG funds to assist nonprofit agencies who in turn provide services to low-income and homeless individuals and families to help them gain the skills that will enable them to find and keep jobs, to help with medical care, and to find affordable housing.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

Davis County provided CDBG funds in 2016-17 for housing-related services to Davis Behavioral Health (DBH), North Salt Lake City and Davis Community Housing Authority (DCHA). DCHA and North Salt Lake used CDBG funds for emergency home repairs like replacing water heaters or roofs. Since construction disturbed surfaces there was no risk of lead paint contamination. DCHA staff are trained in lead-safe procedures.

The County supports the County Health Department in its educational effort to inform residents about potential lead-based paint hazards. As the County provides CDBG funds in the future for rehabilitation activities of housing providers it will require them to comply with HUD requirements regarding identification and treatment of lead-based paint hazards.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Davis County uses CDBG funds to assist nonprofit agencies who in turn provide services to low-income

and homeless individuals and families to help them gain the skills that will enable them to find and keep jobs, to help with medical care, and to find affordable housing.

The County's anti-poverty strategy will be to continue to assist nonprofit agencies who provide literacy skill development, employment mentoring, child care and self-sufficiency training.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

Davis County administers its CDBG program through the Clerk/Auditor Department. The Department has one staff member, Grant Auditor, responsible for the administration of the program and oversight of subgrantees. The Grant Auditor has attended HUD-sponsored workshops held in Salt Lake City and watched HUD-sponsored webinars regarding various elements of the CDBG program. The Grant Auditor will continue to seek out other HUD training. The County will cross-train other staff to be knowledgeable about the activities and processes involved in administering the CDBG program. The County trains subgrantees in the reporting requirements and monitors their performance.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Davis County coordinates with several local stakeholders in the community, including social services agencies, public housing agencies, food banks, and other community organizations and hold a monthly Human Services Directors Meeting to discuss the needs of Davis County, including public and private housing.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

The County is planning on participating with other local Grantees to develop an Analysis of Impediments (AI) that applies specifically to Davis County. Earlier data suggests that source of income (e.g. housing assistance of some kind), disability and familial status are impediments to fair housing choice statewide. Also serving as impediments statewide are: the lack of affordable housing, the incongruity between wages and rents, and community NIMBYism.

To address impediments the County has:

- Provided information and training to its CDBG sub grantees to help them increase the awareness of their clients—many of whom are immigrants, minorities, tenants—about fair housing laws.
- Distributed brochures explaining fair housing rights in both English and Spanish at the resource fairs.
- Developed a County website has also included a fair housing page with a link to HUD's Housing Discrimination and Complaints website. This link provides citizens who believe they have experienced housing discrimination the ability to file a complaint on-line.
- To commemorate the anniversary of the passage of the federal Fair Housing Act in 1978, the Davis County Commission proclaimed April 2014 as "Fair Housing Month," and reaffirmed the County's

commitment to provide equal access to housing to all residents without regard to race, color, religion, sex, disability, sexual orientation, familial status, national origin or source of income.

- Davis County has also sent their CDBG staff to several AFFH trainings in the recent year and will continue to send staff to these trainings when available.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

The process of monitoring the Davis County CDBG program began at the submission of applications for CDBG funds. The applicants were required to address how their program or project helps the County further the goals listed in the Consolidated Plan. By including this as a requirement, it helps keep the applicant agencies aware of the goals that have been developed through the consolidated planning process. Once received by the County, Staff reviewed the applications for eligibility based on CDBG requirements and conformance with the County Consolidated Plan. Once applications were evaluated to be eligible, then they were reviewed and ranked by a Rating and Ranking Subcommittee. The ranking was presented to the County Commission. The recommended funding list was presented to the public for review and comment by email and at the public hearing scheduled at a Commission meeting. At a follow-up meeting the Commission voted to approve the funding list of projects.

A contract with each subgrantee was issued at the start of the program year. The County hosted a How-to-Administer training session for agency staff on the reporting requirements for the program. If the applicant is a new subgrantee the County conducts an on-site monitoring visit early in the program year to provide technical assistance and program review. If the applicant is a previous subgrantee, the County conducts a site visit or monitoring at least once every two years to ensure compliance with program requirements.

Reimbursement. During the contract period, all payment requests received a desk review prior to reimbursement. This review ensures all expenses are eligible and are covered in the contract scope and budget, and that all program requirements have been met and are commensurate with the work completed. Staff verifies that all environmental reviews are complete and that all required forms and reports are submitted. Compliance with labor requirements if applicable will be verified. A review is made of each entity's audited financial statement or financial compilation on an annual basis. If there are any findings or concerns, we will include them in the risk assessment and review during the next scheduled on-site monitoring review if required.

Subgrantees are reviewed at least once every two years and those that receive funding in excess of \$100,000 or that are determined to be high risk are monitored on site each year. A review is made annually of each entity's audited financial statement or financial compilation upon receipt. Any findings or concerns are noted and included in the next scheduled on-site monitoring review.

The County believes it is on track with meeting many of the five-year goals. The goals will be reevaluated at the end of the five-year planning period and some may be revised or replaced by more relevant goals. Outreach will be important to ensure that qualified agencies apply for CDBG funds that

assist LMI persons in eligible areas of the County.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

Upon completion of the monitoring report Davis County provides the monitoring report to the subgrantee, including any findings or concerns that need to be addressed and a timeline for addressing them. All monitoring reports are open to the public and available upon request.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

Overall the County believes the CDBG program is meeting the needs and priorities established in the 2016-2020 Consolidated Plan. There are three areas where the County will increase its efforts. First, as the allocation process is competitive based on the submission of applications from interested service providers and participating municipalities, the County is in a reactive mode. To become more proactive, the County will increase its outreach to service providers, especially housing providers, to apply for County CDBG funds for projects meeting the priorities of the Consolidated Plan. Secondly, the County will speed up the application and selection process to get contracts in place as quickly as possible after HUD approval of the Annual Action Plan. Third, the County will entertain discussions with stakeholders to determine the desirability to narrow the scope of projects funded.. Amendments to the Consolidated Plan, if any, will be proposed and adopted through the County Citizen Participation Plan and forwarded to HUD for review

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No